

**BERLIN POLICE COMMISSION  
MONTHLY MEETING  
PUBLIC SESSION**

**DATE:** Thursday, October 6, 2022  
**TIME:** 7:30 A.M.  
**PLACE:** BERLIN POLICE DEPARTMENT CONFERENCE ROOM

**I. Call to Order:** The meeting was called to order by Comm. Nault at 07:30 A.M.

**II. Roll Call:** Commissioners Nault, Tremblay, and Morin were present.

**Others Present:** Chief Buteau, Capt. Roy, and Jennifer Cloutier.

**Recorded by:** Kimberly Bijeau

**III. Acceptance of Minutes of September 12, 2022:** Minutes were unanimously accepted as printed, on a motion by Comm. Tremblay, seconded by Comm. Morin.

**IV. Monthly Financial Report:** Discussion with reference to a piece of training equipment that was purchased. Discussion with reference to gas prices and OT. The report was unanimously accepted on a motion by Comm. Morin, seconded by Comm. Tremblay.

**V. Old Business**

**A. Tower Project:** Communication with the Cotnoir's has continued and the department has obtained a draft lease that is being reviewed at City Hall.

**B. SRO Position:** Lt Dube was injured off duty, injury to her hand/forearm. Has been on light duty. The school department is working on the funding and the position should be funded soon. She is able to go to training. Comm. Morin inquired on time frame for Lt Dube to start in the schools. Believe it will be a few weeks.

**C. Other:** Nothing.

**VI. New Business**

**A. City Audit:** Chief Buteau brought paperwork to the auditors at City Hall and now has a new appreciation for when auditors come to Berlin; discussion ensued with reference to the 5 auditors and their set up.

**B. Drug Prevention / Treatment / Recovery Coalition:** Meeting with CA and DTF to discuss how best to attack the situation; scheduled for October 12th. NCHC, CCFHS, FRC, meeting scheduled for October 25<sup>th</sup>. Trying to keep the group small so as to best focus and prioritize the issues in Berlin.

- C. Corporal Position:** The department is slated for 3 Corporal positions and 3 Sergeants. Currently have only one Sergeant. Plan is to put on a fourth Cpl. until one of the Cpl.'s is ready to be promoted to Sgt. Friday is the deadline for the posting.
- D. PSTC Graduation:** Graduation was September 23<sup>rd</sup> and was well attended by the department. Met with the families. Bowman's family was up from NY. Harmon had family up from PA and from Berlin.
- E. City Events:** Discussion with reference to the upcoming River Fire. The 'River Walk' will be open but all grass will be fenced off. Riverside Drive will be closed up to 12<sup>th</sup> street and helicopter rides will be available at the Landry Farm.
- Homecoming went well and was well attended. Discussion ensued with reference to some issues with the parade.
- F. Department Meeting:** Scheduled for December 16<sup>th</sup> at Heritage Park. Working on lining up training with the assistance of Corporal Stapleton.
- G. Statistics:** Statistics were reviewed and discussed. OD's remain high. CFS in Milan up 20%. Milan Patrols by officers are also up and may contribute to the increase. Discussion ref # of line items that are down. OHRV lines are up but included the ATV festival. Assist to BEMS still up with mention that the increase in OD's contribute.
- H. Training:** 3 agencies are scheduled to participate in the SIMS training; Lancaster, Gorham, and Northumberland. Will be held at the old Currier building currently owned by Chapman. October 17<sup>th</sup>, 18<sup>th</sup>, 20<sup>th</sup>.
- I. Hiring:** 2 conditional offers. One nearing the end of the background check. The other still needs to do a polygraph. One works for prison in Concord as a C.O. Have a third candidate that is also a CO; hope to hear back from tomorrow. Kerivan leaving would make a 5<sup>th</sup> position to be filled.
- J. Correspondence:** Chief Buteau highlighted several thank you notes and cards.
- Retirement Notice: Oct 31<sup>st</sup> will be Capt. Lemoine's last day.
  - Officer Jason Silva thank you acknowledgment in newspaper.
  - US Attorney's office thank you for the use of conference rm.
  - Union Leader article with ref to overdoses across the country
  - OD training in Littleton: 6 officers participated
  - State-wide mutual aid agreement: Chief in Hampton heading.
- K. Other:** Nothing.

**VII. Public Comments:** None.

**VIII. Adjournment of Public Meeting:** At 8:09 a.m., Comm. Nault motioned, with a second by Comm. Morin, to move into non-public session per RSA 91-A:3, II (c), (d), and (e). The Commission entered non-public session by roll call vote with all members voting in the affirmative. Public session reconvened at 8:30 a.m. There were no decisions made in non-public session, and minutes

were sealed on a motion by Comm. Tremblay, seconded by Comm. Morin, carried unanimously by Comm. Nault, as their release could adversely affect the reputation of a person other than a member of the Commission.

Comm. Morin then motioned, with a second by Comm. Tremblay, to adjourn the public meeting; so moved. The next meeting will be held on **Thursday, November 3rd at 07:30 a.m.**