**BERLIN POLICE COMMISSION**

**MONTHLY MEETING**

**PUBLIC SESSION**

**DATE: Thursday, December 8, 2022**

**TIME: 7:30 A.M.**

**PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM**

**I. Call to Order:** The meeting was called to order by Comm. Nault at 07:29 A.M.

**II. Roll Call:** Commissioners Nault attended via zoom, Comm. Tremblay, and Comm. Morin were present.

**Others Present:**  Chief Buteau, Capt. Roy, Lt. Zach Howry, Cpl. Noah Dumas, Jenn Cloutier, Lt. Wade Goulet, Officer Rebecca Latham, and Officer Joshua Herrmann.

**Recorded by:** Kimberly Bijeau

**III. Acceptance of Minutes of November 3, 2022:**  Commission had a question with ref to the MOU with the Sheriff’s Dept. Minutes were unanimously accepted as printed, on a motion by Comm. Tremblay, seconded by Comm. Morin.

**IV**. **Monthly Financial Report:** Discussion with reference to Prison Expenses. Discussion with reference to ‘Replacement Equip.” The report was unanimously accepted on a motion by Comm. Morin, seconded by Comm. Tremblay.

**V. Old Business**

1. **Tower Project:**  Still at City Hall. Had a discussion with the City Manager (further discussion moved to non-public). May have found a grant to help cover the cost.
2. **SRO Position:** Had a conversation with school; grant was kicked back three times. Still plan to move forward. Lt Dube still on light duty.
3. **Opioid Settlement Update:** Last check in November was $32,328.27. Fund total: $46,672.49. Walmart may have just settled so should be seeing another check. Committee to discuss the spending of the funds.
4. **Other: None**

**VI. New Business**

1. **New Hires:** Introduction of Rebecca Latham and Joshua Herrmann. Both spoke and provided the Commission with information with reference to themselves and their work history.
2. **Promotion:** Wade Goulet has been promoted to Lieutenant; Leading detective office.

1. **Drug Prevention / Treatment / Recovery Group:** Couple of meetings including one on Nov. 9th. Most needed in this area is recovery housing; Littleton has one. Versions have started on their own in the past but they weren’t successful. CCFHS, North Country Health Consortium, Bob Thompson, Mia Qualls, Retired Chief Morency, and Chief Buteau have been participating in the meetings. Littleton has the closest; may dovetail off theirs. Colebrook also looking to start up. Discussion with ref to zoning / neighborhood issues.
2. **City Events:** Capt. Roy advising on the Parade of Lights event. No issues with a large turnout. The parade extended up to the bowling center but didn’t proceed down Pleasant St. Discussion with ref to the ATV’s and Riverfire. The Commission was advised on a party that had observed an article in reference to Riverfire and was upset that there had been no mention of the serious accident. The event had record crowds.
3. **Special Olympics:** Officer Jason Silva assisted with handing out awards at the bowling center.
4. **Award (Veterans Day)** Sgt. Joseph Priest received the “Quilts of Valor” award November 11th.
5. **School Drill:** The school conducted an evacuation drill; Cpl. Dennis Gale participated.
6. **School Meeting:** School safety meeting in Milan; included law enforcement related topics with ref to school safety.
7. **Cyber Security Assessment:** 1.5 months ago Pam spoke with Primex with ref to cyber security. Primex suggested that the City have a cyber security assessment conducted by CISA which is a federal agency. Meeting was held yesterday. Stressed that the biggest vulnerability is a departments own employees.
8. **OHRV Commission Meeting:** 1st meeting was in Concord and was an organizational meeting. Several people from Gorham are on the committee. Meeting involved discussion with reference to the statutes.
9. **Capital Improvement Plan:** Submitted on the 28th. Included $25,000 for the Tower Project. Cellebrite was submitted for the 2nd year. City Manager looking to change the criteria for Capital Improvements to include a minimum of $100,000; effecting FY’25 budget. City Manager requested that each CIP advise on how the project applies to the City’s Master Plan. Other CIP’s submitted include: Impound carport, paved parking lot; $47,000, Radar’s; $5,500, and Records Management software update for FY’25; a $250,000 plan.

**08:07 am: Lt Howry left the meeting.**

1. **Public Safety Meeting:** Met with fire chief to discuss the Tower. Plan to meet regularly. Next meeting scheduled for Jan.
2. **Updated Roster:** Provided the Commission with an updated roster.
3. **Milan Contract:** Police and Dispatching services. Has been 2-3 years since there has been an increase. This year we’re up 9% on the police contract. Dispatch sent an estimate and will send final contract in January. Includes a $5,000 increase and an increase with call volume. Estimate around $8,000 increase.
4. **Internal Training / Training:** Daigle use of force summit attended by Captain Roy and Sgt. Priest @ the Mohegan Sun, CT. Medical, DT, and firearms can’t go towards annual continued education. 3 day officer safety training scheduled for next week; will focus on ethics and liability along with the mandatory LEACT training(s). Corporal’s plan to attend supervisors training through FBI LEEDA. Cpl. Dumas advised on the Wet Lab that was conducted on November 29th. Included 15 officers and 5 other agencies attended. Bill Daisey assisted with instruction as a DRE Instructor. Range of intoxication was from 0.7 – 0.17. Had been 4 years since the last refresher / wet lab.
5. **Statistics:**  Statistics were reviewed and discussed. Suspected OD still increasing. Thefts are up; possibly linked to drug use. Milan CFS and patrols mirror one another. 137 more misdemeanors in Oct than Sept. Discussion on providing month to month statistics for easier comparison on occasion. DUI’s are still up. Reduction in Assists to Gorham question whether contributed to Gorham being better staffed.
6. **Hiring:** Captain Roy: down one position with the exception of the SRO and COSSAP positions. There have been no good candidates from last six weeks of testing. Spoke with a subject involved in PA training course that seeks to relocate to this area.
7. **Correspondence**: Chief Buteau highlighted several thank you notes and cards.

* + Union Leader article ref the homeless problem
  + Police One article with ref to hiring issues
  + Dept. meeting Dec. 16th training on Narcan
  + Early Jan. training from homeless outreach.
  + Thank you for tour of the PD from officers parent
  + Thank you from Roger Pelletier of OHRV club ref parade
  + Active Shooter training through Homeland Security offered to church’s in area
  + Officer wellness/mental health will be head up by Lt. White who will be attending upcoming training. Hope to decrease the stigma
  + Personal/Confidential (sealed) letter provided to the Commission

1. **Other**:
2. **Public Comments**: None.
3. **Adjournment of Public Meeting:** At 8:52 a.m., Comm. Nault motioned, with a second by Comm. Morin, to move into non-public session per RSA 91-A:3, II (c), (d), and (e). The Commission entered non-public session by roll call vote with all members voting in the affirmative. Public session reconvened at 10:14 a.m. There were no decisions made in non-public session, and minutes were sealed on a motion by Comm. Tremblay, seconded by Comm. Morin, carried unanimously by Comm. Nault, as their release could adversely affect the reputation of a person other than a member of the Commission.

Comm. Morin then motioned, with a second by Comm. Tremblay, to adjourn the public meeting; so moved. The next meeting will be held on **Thursday, January 12th at 07:30 a.m**.