**BERLIN POLICE COMMISSION**

**MONTHLY MEETING**

**PUBLIC SESSION**

**DATE: THURSDAY, DECEMBER 13, 2018**

**TIME: 7:30 A.M.**

**PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM**

**I. Call to Order:** The meeting was called to order by Comm. Nault at 7:35 a.m.

**II. Roll Call:** Commissioners Jerry Nault, Marc Tremblay, and Pierre Morin were present.

 **Others Present:**  Chief Morency, Deputy Chief Buteau, Jenn Cloutier; Claire Stiles

**Recorded by:** Lisa Arguin

**III. Acceptance of Minutes of November 1 and November 19, 2018:** Minutes were unanimously accepted as printed, on a motion by Comm. Morin, seconded by Comm. Tremblay.

**IV**. **Monthly Financial Report:** The report was unanimously accepted as printed, on a motion by Comm. Morin, seconded by Comm. Tremblay.

**V. Old Business**

1. **Opioid Litigation:** PD staff is currently working on a responses to the attorney’s 13 page request for information.

1. **Firing Range**: Paperwork for the transfer is currently being drafted by the Conservation Fund’s attorney.
2. **Recruitment Process:** Of 12 applicants, three participated in the first phase of the hiring process, and two participants passed. The process is being held in anticipation of upcoming vacancies and to supplement the auxiliary force.
3. **New Vehicles**: Two vehicles are currently at Ossipee Mountain Electronics for setup.
4. **Capital Improvement Projects:** Chief Morency highlighted the PD’s submitted request which totals $298,931. Projects will be reviewed by the city manager and are subject to reduction.
5. **91-A Request:** Last month, the chief responded to the individual who requested information on a case involving a juvenile. No additional correspondence pertaining to the request has been received since.
6. **Opioid Intake Program:** Chief Morency will meet with AVH officials on January 10, 2019 to discuss the program. This is a hub and spoke operation, with AVH serving as a hub, providing referrals to other agencies. Littleton Regional Healthcare is also a hub, and Weeks Memorial will participate in the program as well.
7. **Department Meeting:** The meeting will be held at Heritage Park on December 14 and will include drug safety training from 24 Trauma.
8. **Other:** None.

**VI. New Business**

1. **Budget Preparation:**  Preparation is ongoing, but numbers will not be finalized until projected insurance rates are received.
2. **Occupational Health Services Agreement:**  The annual agreement has been signed and renewed.
3. **Officer and Employee of the Year:** This year’s Officer of the Year is Kerry Theriault, and Employee of the Year is JoAnn Therriault. Awards will be presented at the department meeting.
4. **Death Resulting Sentence:** A 10-20 year sentence was awarded on the Duff case.
5. **OHRV Committee Request by Commissioner Quinn:** Chief Morency has agreed to sit on the committee for the North Country, at Commissioner Quinn’s request.
6. **NH Prison Liaison:** Officer Eoin Stapleton approached Chief Morency with the recommendation of establishing a liaison between the Berlin prisons and PD. The chief believes this will be a great source of information. Officer Stapleton will be the liaison.
7. **Dana Homicide Case:** The case will be going to trial and will involve many officers**.**
8. **Recent Overdoses – Acryl Fentanyl:** This form of Fentanyl is stronger and more lethal than others. There have been five overdoses within the last two weeks, with one subject requiring nine doses of Narcan to be revived.
9. **Drug Arrest – Lisa Coulombe:** Ms. Coulombe is under arrest and was a significant drug source for the area.
10. **Milan Selectmen Meeting:** Chief Morency is scheduled to meet with the selectmen at their next regular meeting on Monday, December 17, to discuss services.
11. **Statistics:** Statistics were reviewed. The chief was pleased to report that UNH statistics indicate that statewide, Berlin has dropped from third to ninth in per-capita overdose deaths; third to sixth in the number of Narcan administrations; third to fourth in the number of overdose ER admissions; and moved from last to sixth in the number of admissions of people seeking help.
12. **Correspondence**: Ossipee Mountain Electronics has advised that the PD needs to replace two dispatch console computers in order to maintain its service agreement with Zetron. The current systems are five years old, do not have enough memory, and are in need of upgrade in order to handle the software updates. Zetron will not renew the maintenance agreement until the upgrade is completed, at an approximate cost of $5,880.
	* Thank you notes were received from Officer Zach Howry for the Department’s encouragement and assistance following his recent leg surgery, and from Fire Chief Lacasse for assistance with an SOP.
	* Doug Dutil’s retirement party will be held at the Woodstock Inn in Lincoln on January 4.
	* Chief Morency advised of upcoming training opportunities, including Primex annual training on May 15-16, 2019.
13. **Other**. One cruiser was recently temporary out of service to insure it was clear of bedbugs.
	* An audit of NHPSTC resulted in no issues operationally and minor housekeeping concerns.

1. **Public Comments**: None.
2. **Adjournment of Public Meeting:** At 9:05 a.m., Comm. Tremblay motioned to go into non-public session per RSA 91-A:3, II. (a) and (e); on a roll call vote, Commissioners Nault, Tremblay, and Morin voted in the affirmative. Public session reconvened at 9:25 a.m. There were no decisions made in non-public session, and minutes of the session were sealed unanimously by roll call vote, as the divulgence of information could adversely affect the reputation of persons other than a member of the board itself. Public session then adjourned unanimously on a motion by Comm. Tremblay, seconded by Comm. Morin. The next meeting will be held January 10, 2019.