

**BERLIN POLICE COMMISSION
MONTHLY MEETING
PUBLIC SESSION**

DATE: Thursday, October 12, 2023
TIME: 7:30 A.M.
PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM

I. Call to Order: The meeting was called to order by Comm. Nault at 07:34 A.M.

II. Roll Call: Commissioner Nault, Comm. Tremblay, and Comm. Morin were present.

Others Present: Chief Buteau, Deputy Chief Roy, and Jennifer Cloutier.

Recorded by: Kimberly Bijeau

III. Acceptance of Minutes of September 7, 2023: Minutes were unanimously accepted as printed on a motion by Comm. Morin, seconded by Comm. Tremblay.

IV. Monthly Financial Report: Financial report was reviewed and discussed. Currently 30% into FY'24. Under CIP showing purchase of two cruisers. OT up a bit at 37%. Patrol is high, however, other accounts on low side. Computers high due to contract paid out early in FY. Radio repairs awaiting OME contract so on low side. Vehicle repairs high due to a couple of accidents. The report was unanimously accepted on a motion by Comm. Tremblay, seconded by Comm. Morin.

V. Old Business

A. PTR Focus Group: Chief Buteau provided an update with ref to the group's progress. Discussion with reference to recent visit from Senator Shaheen this past Tuesday. Soft opening was scheduled for today but has been cancelled. Planning opening in November. Group is still going very well. Pete Morency's PET position is really taking off and going well. Still taking classes every Monday and Wednesday. Has a lot of training ahead of him.

B. Audit Week: Had a few questions but nothing earth shattering. Was a city-wide audit.

C. Call to Duty Event: Went very well. Threat of hurricane weather but went around us. Number of first-time expenses but came out in the black. Course certification is once every 10 years. Fund raising was at a minimum and still came out ahead. Family has taken on sending out the thank you cards. Planning for the 2nd Saturday in September for next year's event.

D. Other: Nothing.

VI. New Business

A. New Hire: Brought on Joshua Cusson and he started Monday. Made it into the department photo. Working with FTO but it will be an abbreviated training; at most 8 weeks. Question from the commission in reference to the completion of a psychological exam and in reference to obtaining his personnel file from Campton. A new psychological evaluation is mandated and was done. We also did an up-to-date background check.

B. Department Head Mtg.: Hosted on Sept 26th and it went well. Included all dept heads including the school.

- C. Promotion Process:** Posted a Sgt's position on 10/04. 10-day post. Two currently eligible.
- D. ERT Call-out:** Issue on Main St / Pleasant St with barricaded subject. Did an outstanding job and was able to take the subject from the residence with minimal issues.
- E. Riverfire Planning:** Following model from last year. Adding a bus stop downtown with a small bus to help with the parking issue. OT already filled for event and 5K as usual.
- F. Department Meeting:** Scheduled for January 5th. Typically held in December. Will be at Heritage park again.
- G. CAC Event:** Beards for bucks started on the 10th. Some departments started in September. Started late due to the department photo. Will go through the 10th of November. Each officer either needs to pay or raise \$50.
- H. Training:** Deputy Chief Roy advised on upcoming expenditures on training and travel. K9 training still going until early December. He is in week 6 of training. The training was extended from 12 wks. to 13 wks. due to holidays. PET program training scheduled for the department meeting: FRC ACERT training.
- I. Statistics:** August statistics were reviewed and discussed. Still in the negatives in 17 stats. Sexual assaults up. DV incidents down significantly. Suspected OD's down 70% to 15 from 50 at this time last year.
- J. Hiring:** Deputy Chief Roy advised that he has one test lined up for next week. Applicant from FL and currently working in retail and Marine Corp reserve in MA.
- K. Correspondence:** Chief Buteau highlighted several training opportunities and thank you letters:
- Article ref large drug bust in the southern part of the state. Whitefield / Littleton area subjects with connections to Berlin. No suspects from Berlin. Involving Fentanyl and guns. Combo of Fed and State Agencies.
 - PTR Group correspondence ref grant reporting
 - AVRRDD Contract renewal
 - Parking complaints pertaining to trailers and campers
 - Emergency Management meeting at schools
- L. OTHER:** Nothing.

VII. Public Comments: None.

VIII. Adjournment of Public Meeting: At 8:18 a.m., Comm. Morin motioned, with a second by Comm. Tremblay, to move into non-public session per RSA 91-A:3 II (a), (b), and (e). The Commission entered non-public session by roll call vote with all members voting in the affirmative. Public session reconvened at 08:40 a.m. There were no decisions made in non-public session, and minutes were sealed on a motion by Comm. Tremblay, seconded by Comm. Morin, carried unanimously by Comm. Nault, as their release could adversely affect the reputation of a person other than a member of the Commission.

Comm. Morin then motioned, with a second by Comm. Tremblay, to adjourn the public meeting; so moved. The next Commission meeting will be held on Thursday, **November 2, 2023, 07:30 hrs.**