

May 17, 2018

A meeting of the Berlin Board of Education was held in the Berlin High School library at 6:00 p.m. Present for the meeting were Nicole Plourde, Louise Valliere, Scott Losier, Lynn Moore, Corinne Cascadden, Bryan Lamirande, Amy Huter, Kevin Carpenter, Steve Foster, Julie King, Autie Hamilton, Martha Miller, Sarah Clark, Kristen Goyette, Ted McCormick, Kara Mercier, and a member of the press.

MINUTES	On a motion by Scott Losier, seconded by Lynn Moore, the Board voted to approve the minutes of the May 2, 2018 and May 3, 2018 meetings, public and nonpublic sessions. The motion passed unanimously.
WARRANTS	On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to approve the warrants dated, May 14, 2018 and May 21, 2018 for the amounts of \$16,089.44 and \$235,216.28. On a roll call vote, all members voted in the affirmative.
FINANCIAL REPORT	The Board reviewed and approved the financial report
COMMENTS	None.
GRANTS	On a motion by Scott Losier, seconded by Louise Valliere, the Board voted to authorize the Superintendent of Schools to accept monies for federal and state grants that occur during the school year. On a roll call vote, all members voted in the affirmative.
POLICY	On a motion by Louise Valliere, seconded by Lynn Moore, the Board voted to approve the second reading of Policy BEDG-R – Access to Minutes and Public Records. The motion passed unanimously.
BUDGET FY 19	An updated FY 19 Expenditure Summary was presented as amended with proposed level funding from the City Council. Adjustments included combining two administrative positions, eliminating or reassignment to fill five teacher vacancies, and eliminating eight support staff positions. Public Hearing will be held Wednesday, May 23, 2018, 6:30 p.m. at Berlin City Hall.
GRADE STUDY	Discussion ensued regarding the Grade Reorganization Study. Scott Losier feels the public does not want a Grade 7-12 High School. He feels they would prefer to keep the K-2 and 9-12. Louise Valliere feels that if or when regionalizing occurs it would be 7-12. Lynn Moore is not ready to make a decision. Nicole Plourde is not prepared to set a date for closing a school, if there is a chance to get the State to change direction. The School Board prefers to wait for an opportunity for regionalization or amendments to state aid.
SCHOOL TRIPS	The Superintendent explained that all school sponsored trips must adhere to the Berlin Board of Education policies, IJOA, IJOA-r, JLIA, and GBEA. She also informed them of the recommendation from Primex, our risk management carrier, stating “once it’s not school sponsored our coverage will not apply to school officials and employees in relation to the event, and school will lose control and oversight. So if the intent is to avoid the involvement and risk, then the school should have no connection to the event. If the school wants to maintain involvement for any reason, then I recommend making it schools sponsored so there is the opportunity for the District to have coverage, control and oversight. Discussion ensued. Mr. Ted McCormick requested school sponsored trips with transportation to the airport, allowing teachers to chaperone during school time, and to continue to operate as he has in the past. A motion was made by Louise Valliere, seconded by Scott Losier to approve providing the following for school trips:

- Allowing teachers to chaperone and be paid for up to three days
- Provide transportation to the airport, as long as it is available
- The Building Principal will make the decision regarding a tour company in consultation with the Superintendent.

On a roll call vote, all members voted in the affirmative.

STUDENT REPORT

Sarah Clark and Kristen Goyette informed the Board of the following:

- AP Testing and State Science Test
- Senior Academic and Athletic Awards
- DI Globals, HOSA National Leadership Conference, National FCCLA Leadership Conference, National Welding Conference
- Lock In on June 1, 2018
- Key Club and FCCLA visiting nursing home
- SUAV Softball Tournament
- Color Run

SUPER REPORT

The Superintendent informed the Board of the following:

- End of Year Activities
- Class of 2018, Valedictorian, Parker Ayotte, Salutatorian, Sarah Clark and Top CTE Student, Matthew Demers
- Nellie Mae Steering Committee Teacher Forums
- Special Education District Report
- National Competitions

COMMENTS

None

MEMBER BUSINESS

None

NON PUBLIC

On a motion by Lynn Moore, seconded by Scott Losier, the Board voted to go into nonpublic session at 7:30 p.m. in accordance with RSA 91-A3II, (a), (b) & (c). On a roll call vote, all members voted in the affirmative.

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to come out of nonpublic session at 8:25 p.m. The motion passed unanimously. No additional votes were taken in nonpublic session.

STAFFING

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to approve the following staffing changes:

RESIGNATIONS:

Retirement

Richard Loveland – Business Teacher – BHS

Amy Huter – Principal – Brown School

David Morrisette – Social Studies Teacher - BHS

NOMINATIONS:

Susan Griffin – Acting Assistant Principal – Brown School

Trista Bruns – School Counselor – Berlin Middle School

On a roll call vote, all members voted in the affirmative.
All nominations are contingent on the applicant completing a successful background check and physical.

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to approve the new CTE/Assistant Principal position job description. The motion passed unanimously

On a motion by Lynn Moore, seconded by Scott Losier, the Board voted to combine the Buildings and Grounds Director and Transportation Director's salary schedules. On a roll call vote, all members voted in the affirmative.

On a motion by Louise Valliere, seconded by Lynn Moore, the Board voted to approve the severance language for Professional Staff and School Nurses as presented. The motion passed unanimously.

On a motion by Lynn Moore, seconded by Louise Valliere, the Board voted to approve the CTE OMS position as a full time year round position. On a roll call vote, all members voted in the affirmative.

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to approve the Guidance OMS position as a full time school year position. On a roll call vote, all members voted in the affirmative.

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to pay an outside bus driver \$17.50 per hour for driving a school bus as needed. The special rate shall be in effect to the end of the 2017-2018 school year only and he will be assigned to drive only after all other regular and spare drivers have been assigned. On a roll call vote, all members voted in the affirmative.

SCHOLARSHIP

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted on the Berlin Board of Education Scholarship recipients and their monetary award. On a roll call vote, all members voted in the affirmative.

ADJOURN

On a motion by Lynn Moore, seconded by Scott Losier, the Board voted to adjourn it's meeting at 8:38 p.m. The motion passed unanimously.

Respectfully submitted,

Secretary, Berlin Board of Education

MINUTES
BERLIN BOARD of EDUCATION
NONPUBLIC SESSION
May 17, 2018

On a motion by Lynn Moore, seconded by Scott Losier, the Board voted to go into nonpublic session at 7:30 pm in accordance with RSA 91-A3II (a), (b), and (c). On a roll call vote, all members voted in the affirmative.

The Board discussed staffing.

The Board discussed the benefits language of severance for Professional Staff and School Nurses.

The Board discussed position alignments to compensate for decrease in enrollment.

The Board discussed the Transportation and Buildings & Grounds Directors Salary Schedule.

On a motion by Louise Valliere, seconded by Scott Losier, the Board voted to come out of nonpublic session at 8:25 p.m. The motion passed unanimously.

Respectfully submitted,

Secretary
Berlin Board of Education