

**Berlin Airport Authority**  
**August 6, 2018**

Present were: Chair Grenier, Commissioners Gentili, Otis, Higbee, Chapman, and Rozek

Other present were: City Manager James Wheeler, Councilor Roland Theberge

Chair Grenier opened the meeting at 6:03 p.m.

**Request to Waive Right to First Refusal – Beauboeuf**

Chair Grenier stated that the Airport has received another request for the sale of a hangar. Guy Beauboeuf bought the hangar from Eli Isaacson and it is not in good shape. The new owner will likely rebuild. Chair Grenier stated that the BAA has a right to first refusal on the sale. Commissioner Rozek moved with a second from Commissioner Otis not to act on its right to first refusal and allow the sale to go forward on the Beauboeuf hangar, Map: 44; Lot: 129; Sub: 14 per Milan Tax Records. So moved, the motion carried.

**Non-Public Session**

Commissioner Rozek moved with a second from Commissioner Higbee to go into non-public session per RSA 91-A:3(a) the dismissal, promotion, or compensation of any public employee. So moved, the motion carried unanimously by roll call.

Mr. Wheeler explained that raises were not budgeted; however there is a line item for per diem airport personnel that is not being used. Mayor Grenier noted that the Airport is not paying benefits since there is not a full time position. The employees have been working 1.5 years without a raise. Commissioner Otis confirmed that performance has been good. A percentage raise of 3.3% was discussed and the BAA concluded that an increase .65 per hour would be fair.

Commissioner Rozek moved with a second from Councilor Higbee to come out of non-public session. So moved, the motion carried.

Commissioner Rozek moved to increase both the Airport Manager and Assistant Manager' pay by .65 per hour for an expected total expense of \$2,384 effective 8/7/2018. Commissioner Higbee seconded and the motion carried unanimously.

Commissioner Rozek moved to adjourn; Commissioner Higbee seconded and the motion carried. The meeting ended at 6:20 p.m.

Respectfully Submitted,  
Susan Tremblay  
Administrative Assistant