

Berlin Airport Authority
November 19, 2018

Present were: Chair Grenier, Commissioners Gentili, Otis (6:05 p.m.) Higbee, Chapman, and Rozek;

Others present were: City Manager James Wheeler, Councilor Lucie Remillard, and Airport Manager Marcel Leveille

Chair Grenier opened the meeting at 6:00 p.m.

HEB Proposed Contract Extension

During a meeting to review Capital Improvement projects for the airport, Carol Niewola from State Aeronautics noted that HEB's contract with the Airport expired in March of 2018. She suggested extending the term which would allow HEB to continue working on existing projects. Once the extension time is complete, the airport would need to go out for QBS qualification based selection proposals.

Commissioner Rozek moved with a second from Commission Higbee to extend HEB's contract to March 31, 2020. So moved, the motion carried.

Timber Harvest Proposal

Forester Kevin Evans was asked to do an inventory of airport property to see what timber is there for harvest. He determined that there is 23.5 acres of timber that could be cut which would yield 840 cords of wood with an estimated net value of \$48,370 including his fee. It would take about \$500 to \$600 more research to see if additional timber is on airport property. That could yield another \$35,000.

Commissioner Rozek asked if that is the land that Bud Chapman asked to purchase. Chair Grenier stated that it is and the timber harvest is slated to be done first, then the area to be purchased will need to be mapped out and presented to the State and FAA for approval of a sale.

Commissioner Rozek moved to proceed with the timber harvest and to spend the additional money to survey the property for the potential of harvesting additional trees; Commissioner Higbee seconded. In discussion Commissioner Otis requested that slash be removed after harvest. Commissioner Rozek amended his motion to include removing the slash after harvest; Commissioner Higbee seconded and the motion carried, as amended.

Capital Improvement Projects

Mr. Leveille noted that the crack sealing project is underway. Core samples have been taken to see what is causing pavement heaving. The work will resume in the spring.

A subsequent project will be a 100 low lead tank. The existing tank is still functioning; however it is starting to deteriorate. Mr. Leveille indicated that he will request a 10,000 gallon tank so that adequate fuel deliveries can be accommodated.

There is a project for a Wildlife Study that would try to determine what to do about geese and moose on the runway.

A new Terminal Building is also in the CIP. It would be worthwhile if there is a federal share. Commissioner Higbee suggested adding a coffee shop or cafeteria that could bring in planes.

FAA Supplemental Appropriation

Mr. Wheeler explained that there are two projects that have been submitted for 100% funding. They are the Repair of the Taxiway to Hangar Alley and Construction of a Parallel Taxiway. The total cost of both projects is 3.5 million and it would be 100% funded. Mr. Wheeler added, as we learn more, there will be a resolution to the City Council.

Comments

There were no comments.

Commissioner Rozek moved to adjourn; Commissioner Higbee seconded and the motion carried. The meeting ended at 6:25 p.m.

Respectfully Submitted,
Susan Tremblay
Administrative Assistant