



The City of Berlin Code Enforcement
Building Inspector

168 Main Street, Berlin, NH 03570
603-752-1630 Fax: 603-752-2620

APPLICATION FOR A SIGN PERMIT

Applicant's Name _____ Phone _____

Address _____

(Note: If the applicant is not the property owner, a letter of authorization is required from owner)

Location of proposed sign: _____

Tax Map # _____ Lot # _____ Zoning District _____

Who will erect the sign? Name and Address: _____

Sign type: Wall Sign: _____ Freestanding Sign _____ Awning _____
Window _____ Projecting Sign _____ Other _____
Projecting beyond building line: _____
Height above sidewalk: _____ Distance inside curb line _____

Sign material _____ Cost of Sign _____

How will the sign be secured? _____

Will the sign be illuminated _____ If so, how? _____

Size of sign: Length _____ Width _____ Height _____

Total area: _____ Weight: _____

Are there other signs on the property? _____ Total sign area of the other signs _____

What do the other signs advertise or say on them? _____

ON THE REVERSE SIDE, PLEASE DRAW A SKETCH OF THE PROPOSED AND EXISTING SIGNS INDICATING THE MESSAGE OF THE SIGN (ALL WRITING AND LOGOS), SIGN DIMENSIONS, AND COLORS

An application fee of five dollars (\$5.00) must be paid when this application is submitted. For signs overhanging onto City of Berlin property, attach proof of insurance.

Applicant's Signature _____ Date _____

Approved by Zoning Officer _____ Date _____
Fire Prevention Bureau _____ Date _____
Building Inspector _____ Date _____
Permit Issued on _____