



THE CITY OF BERLIN HEALTH & WELFARE DEPARTMENT
FISCAL YEAR 2022
BUDGET REQUEST

HEALTH INSPECTIONS

- Berlin is one of the few self-inspecting Cities/Towns in the State of NH for inspecting restaurants and other food distribution sources
- Complaints are inspected
- Routine License inspections happen yearly
- Random inspection are conducted routinely as required

HEALTH INSPECTIONS

- The USDA requires two inspections of Schools each year
- The Department of Education requires every school, private as well, to have a Health Inspection every three years
- The Health Officer inspects Foster Care homes for licensing
- The Health Officer inspects day cares for initial licensing and recertification

Health Inspections

- The most time consuming aspects of the Health Department work is inspections and complaints from the general public for health concerns such as hoarding, public nuisance issues, dilapidated/unsafe structures.
- Over the last several years the Health Officer, Code Enforcement Officer and Assistance Fire Chief have worked together to make a consolidated and consistent effort toward dealing with these types of community issues in order to better serve the community and better make use of the funds we have.

HEALTH OFFICER AND COVID

- The COVID-19 Pandemic has seen an increase in the public education piece of the Health Officer role as the Governor has issued Executive orders. Those orders trickle down to the local communities and through the Commissioner of DHHS local Health Officers educate and often enforce said orders.
- Complaints concerning COVID are investigated by local Health Officers

General Assistance

- NH RSA 165 governs the responsibility of General Assistance in the State of New Hampshire. The RSA requires municipalities to relieve and maintain those who are “poor and unable to support themselves”.
- We do this with the needs of those applying and the fiscal responsibility we have been tasked with by the tax payers in mind at all times.
- People are held personally responsible for maintaining on going assistance by meeting requirements (as allowed by the RSA) that will put them in a better place financially for the long term.

GENERAL ASSISTANCE

- From July 1, 2019 through June 30, 2020 the department interviewed over four hundred people and issued two hundred and twenty-one vouchers.

Assistance	Number of Families Assisted per type	Amount paid out	Average/ family
Cremations	11	\$8,249.00	\$ 749.90
Diapers	6	\$ 161.00	\$ 26.83
Electricity	49	\$2,445.43	\$ 49.91
Food	33	\$ 4,101.41	\$ 124.29
Water (disconnected)	1	\$ 681.00	\$ 681.00
Personal/household need	39	\$ 804.46	\$ 20.63
Sheltering	2	\$ 1,164.92	\$ 582.46
Rent/Housing	80	\$24,102.24	\$ 301.27
Total		\$40,925.63	

GENERAL ASSISTANCE REQUEST

	2020 Actual As of 6/30/20	2021 Actual Budget	2021 Actual as Of 1/30/21	2022 Department Request	CM Budget	Council Budget
01-441-108-0000 Salaries Administrator Comment: increase due to contract	26,750	26,750	15,408.44	26,838.73	24,019	
01-441-114-0000 Account Clerk	203.56	15,561	0	15,676.00	15,676.00	
01-441-180-0000 Longevity	494.86	508.25	508.00	508.00	508.00	
01-441-205-0000 Furnishings & Incidentals	8,181.00	10,000	1,550.00	8,000	10,000	
01-441-212-0000 Dues & Memberships	45.00	95.00	45.00	95.00	95.00	
01-441-213-0000 Conf Exp & Transportation	0	400.00	0	400	400	
01-441-216-1200 Training Health & Welfare	0	900.00	0	900	900	

GENERAL ASSISTANCE REQUEST

	Actual as of 6/30/20	2021 Actual Budget	2021 Actual as of 1/30/21	2022 Department Request	CM Request	Council Budget
01-441-235-0000 Electricity	2,404.29	4,000	867.23	4,000.00	4,000.00	
01-441-236-0000 Board & Care	814.92	1,000	3,738.28	2,500	2,500	
01-441-237-0000 Rent	22,108.19	30,000	6,482.49	27,180.27	30,000	
01-441-238-0000 Medical	0	500	0	500	500	
01-441-239-0000 Groceries	5,373.29	8000	1,869.10	8,000	8,000	
01-441-240-0000 Fuel Assistance	0	3,000	0	3,000	3,000	
01-441-241-0000 Footwear	0	50.00	0	50.00	50.00	

GENERAL ASSISTANCE REQUEST

	Actual As Of 6/30/20	2021 Actual Budget	2021 Actual as of 1/30/21	2022 Department Request	City Manager Budget	Council Budget
01-441-242-0000 Clothing	0	50	0	50	50	
01-441-306-0000 Telephone	1976.38	2000	1032.87	2000	2000	
01-441-307-1000 Postage	46.80	250.00	24.55	150	150	
01-441-406-0000 Office Supplies	407.69	700	92.89	700	700	
01-441-408-0000 Property Taxes	0	1000	0	1000	1000	
01-441-526-1000 Mileage	0	500	0	500	500	
01-441-709-0000 Health Insurance	3,718.32	3,751.50	2,979.79	4,090	4,090	
01-441-710-0000 Group Life/AD&D/STD	218.12	207	122.91	207	207	
01-441-711-0000 Worker's Comp	83	105	104.35	105	105	

GENERAL ASSISTANCE REQUEST

	Actual As OF 6/30/20	Actual 2021 Budget	2021 Actual as of 1/30/21	2022 Department Request	City Manager Budget	Council Budget
01-441-712-0000 Dental Insurance	299.28	308.50	174.58	309	309	
01-441-713-0000 Retirement	3,127.44	3,044.50	1,785.89	3,800	3,800	
01-441-715-0000 Unemployment Compensation	130	85	65	130	130	
Welfare Total				115,998	115,998	