

Memo

To: Berlin City Council
From: Pamela Laflamme, Interim City Manager
Date: 01/03/2022
Re: City Manager's Report

1. The budget process is underway with draft department budgets for Fiscal Year 2023 due to Finance Director on January 20th.
2. Rodney Bartlett from MRI came up to visit Public Works and our facilities last Tuesday. We are working out a schedule for him that will have him here at least once a week and available remotely. He will be here a bit more for the next few weeks as he is taking several projects off my plate including getting the Riverwalk project ready for bidding later this month and will help oversee the RFQ process for the Route 110 Water & Sewer Extension design project.
3. Capital Improvement Program draft for FY23 is nearly complete, we are working to finish the Public Works section with a goal of getting it in front of the Planning Board tomorrow night and then to Council next week.
4. Berlin Water Works is interested in the six-acre parcel surplus parcel along Route 110. We will work to transfer the property to them over the next few weeks. Other tax deeded properties set to go out to bid will be done shortly, we have had to work out Saturday showings for the properties as we are unable to do evening showings this time of the year with no electricity at the properties and wanted to get through the holidays as they were both on weekends this past year.
5. Attached is the Fire Chief's December report and the Monthly Incident Report.

BERLIN FIRE DEPARTMENT

263 Main Street Berlin, New Hampshire 03570
Business (603)752-3135 Fax (603)752-8583



FIRE CHIEFS REPORT

December 2021

1. Budget
 - Nothing to report .
2. Grants
 - AFG grant extended to the middle of January. Still hoping for results by March / April.
3. Fire Prevention
 - 36 inspections / follow ups / reports
4. Run report
 - 75 calls for service for November.
5. Apparatus
 - Engine 1 – In service, still needs tank to pump valve rebuilt
 - Engine 2 – In service
 - Engine 3 – Remains out of service
 - Engine 4 – In service
 - Tanker 1 – In service
 - Ladder 1 – In service
 - Chiefs car – In service
 - Asst. Chief car – In service
 - UTV – In service
6. Personnel
 - Back to full staffing,
7. Building
 - Boiler replacement almost completed.

Berlin Fire Department

Berlin, NH

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Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 12/01/2021 | End Date: 12/31/2021

INCIDENT TYPE	# INCIDENTS
100 - Fire, other	1
118 - Trash or rubbish fire, contained	1
251 - Excessive heat, scorch burns with no ignition	2
311 - Medical assist, assist EMS crew	38
321 - EMS call, excluding vehicle accident with injury	10
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	2
462 - Aircraft standby	2
463 - Vehicle accident, general cleanup	1
511 - Lock-out	1
522 - Water or steam leak	1
551 - Assist police or other governmental agency	1
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
736 - CO detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1
Total Incidents	75

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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