

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 2/1/2021
Re: City Manager's Report

1. The Board of Tax and Land Appeals will continue its evidentiary hearing for Thursday, February 4, 2021 at 9:00 a.m. Anyone interested in accessing the hearing, should call the board's office prior to the hearing at (603) 271-2578.
2. The BFD ladder truck was delivered to Barre, Vermont on January 19, 2021. It has been repaired and we anticipate receiving it back in Berlin this week. Given that we have not yet received the rental ladder truck, it has been canceled and we will not incur the \$5,000/month rental expense. We do not yet have a final cost of repair on our truck.
3. The Capital Improvement Plan will be presented to the Planning Board at their meeting tomorrow. From there, the plan will be reviewed by the City Council. Projects listed for 2022 will be included in the early versions of the 2022 proposed budget. We can make CIP binders available to any councilor who wants one; otherwise the CIP is available at https://www.berlinnh.gov/sites/g/files/vyh1if2811/f/uploads/capital_improvement_plan_0.pdf
4. I am pleased to report that Danielle Rioux has accepted the position of City Manager's Executive Assistant. Ms. Rioux is coming to the City from the Coos County Nursing Home where she is the Human Relations Manager and Assistant to the Administrator. Her anticipated official start date in March 15, 2021.
5. I am also pleased to report that Mark Lapointe has accepted the position of Assistant Public Works Director and has been promoted to his new role effective today. As you know, Mark has been a Public Works Supervisor. In his new role, Mark will have oversight of day to day operations.