

# Memo

**To:** Berlin City Council  
**From:** Pamela Laflamme, Interim City Manager  
**Date:** 05/02/2022  
**Re:** City Manager's Report

1. FD Locality Equipment Matching Program - Governor and Council Approval. (Resolution 2022-05).
2. Mount Carberry Secure Landfill – NHDES notice letter.
3. Oil and Propane bid Award.
4. Attached is the Fire Chief's April report, the Monthly Incident Report and the EMS call volume report.
5. NHMA Right-to-Know Workshop-Electronic Materials.
6. I&I Building Demo Status & Update
7. Downtown Day of Caring – Berlin Main Street Program – Friday May 20, 2022



GOVERNOR'S OFFICE  
*for*  
EMERGENCY RELIEF & RECOVERY

Date: April 21, 2022

Entity Name: Berlin

Grant Program: Locality Equipment Matching Program – Governor and Council Approval

**IMPORTANT:** Text that is underlined and in [blue](#) are hyperlinks to respective resources.

You had previously received a notice that your municipality had received an award through GOFERR's Locality Equipment Matching Program. The notice stated that "[t]his award notice is still subject to final approval by the Governor and Executive Council. . . ." **This email is to notify you that the Governor and Executive Council approved your municipality's award at their meeting on April 20, 2022.**

Please note that the terms and conditions in the application are now the grant. If your locality's award letter states that you need to submit proof of purchase before the award can be paid, please remember to do so once the equipment has been purchased. If there are more than one remit to addresses under your locality's vendor number, the payment will be issued to the town administrator/central finance office of the town/city. If your locality has a remaining balance on its allocation under this program, please note that this balance may be requested if applied for by June 3, 2022.



The State of New Hampshire  
**Department of Environmental Services**



**Robert R. Scott, Commissioner**

**VIA EMAIL ONLY**

April 22, 2022

Sharon Gauthier, Executive Director  
Androscoggin Valley Regional Refuse Disposal District  
3 Twelfth Street, PO Box 336  
Berlin, NH 03570  
Email: [sgauthier@avrrdd.org](mailto:sgauthier@avrrdd.org)

**SUBJECT: Mount Carberry Secure Landfill, Bean Brook Road, Success, NH**  
Permit No. DES-SW-88-029

**Issuance of Type I-A Permit Modification and Waiver (Phase IIIA)**

Applications for a Type I-A Permit Modification and associated Waiver; Initial applications received April 2, 2020; and assigned Application No. 2020-48625

Dear Ms. Gauthier:

The New Hampshire Department of Environmental Services, Waste Management Division (NHDES) has completed its review of the above-referenced applications submitted by Androscoggin Valley Regional Refuse Disposal District (AVRRDD). In its applications, AVRRDD requested a modification to its Solid Waste Permit No. DES-SW-88-029 to approve a vertical and lateral expansion of the Mount Carberry Secure Landfill, and a waiver of the wetlands setback requirement and to certain design requirements related to existing liner systems and leak detection and location systems.

NHDES has approved the applications, and issues the enclosed Type I-A Record of Permit Modification and Waiver Approval pursuant to RSA 149-M:9, and Chapters Env-Sw 200 and Env-Sw 300 of the New Hampshire Solid Waste Rules. NHDES is also issuing, concurrent with the approvals, a description of our review of the applications (application review summary). NHDES response to public comments received regarding the applications will be issued under separate cover.

Please attach a copy of the modification and waiver approvals to the subject permit to provide a record of this action. Note that this modification is not an approval to commence construction or operation of the expansion. Prior to starting construction or operation of the expansion, AVRRDD is required to fulfill certain terms and conditions of the permit and seek approval to construct pursuant to the Solid Waste Rules.

Any person aggrieved by this decision can file an appeal with the NH Waste Management Council (Council). Any such appeal must be filed directly with the Council in accordance with the Council's rules, Env-WMC 204, *Appeals: Filing; Notice; Parties and Representatives; Scheduling; Motions*. The appeal must be filed **directly with the Council within 30 days** of the date of this decision and must

set forth fully **every ground** upon which it is claimed that the decision complained of is unlawful or unreasonable. Only those grounds set forth in the notice of appeal can be considered by the Council. Information about the Council, including a link to the Council's rules, is available at <https://www.nhec.nh.gov>.

If you have questions concerning the enclosed approval, please contact Jaime M. Colby, P.E., of the Solid Waste Management Bureau at (603) 271-5185 or [jaimem.colby@des.nh.gov](mailto:jaimem.colby@des.nh.gov).

Sincerely,



Michael J. Wimsatt, P.G., Director  
Waste Management Division  
Tel: (603) 271-1997  
Email: [michael.j.wimsatt@des.nh.gov](mailto:michael.j.wimsatt@des.nh.gov)

encl. Record of Modification to Permit No. DES-SW-88-029  
Waiver Approval No. DES-SW-WV-22-001  
Application Review Summary, dated April 22, 2022

ec: Linda Cushman, Chair, AVRRDD, email: [townofjefferson@myfairpoint.net](mailto:townofjefferson@myfairpoint.net)  
Jennifer Fish, Coos County Administrator, email: [jennifer.fish@cooscountynh.us](mailto:jennifer.fish@cooscountynh.us)  
James Wheeler, City of Berlin City Manager, email: [city\\_manager@berlinnh.gov](mailto:city_manager@berlinnh.gov)  
Sabrina Stanwood, Division of Forests and Lands, NH Natural Heritage Bureau, email:  
[sabrina.m.stanwood@dncr.nh.gov](mailto:sabrina.m.stanwood@dncr.nh.gov)  
Michael Marchand, NH Fish & Game, Nongame and Endangered Species Wildlife Program, email:  
[michael.N.Marchand@wildlife.nh.gov](mailto:michael.N.Marchand@wildlife.nh.gov)  
Paul Schmidt, P.E., CMA Engineers, Inc., email: [pschmidt@cmaengineers.com](mailto:pschmidt@cmaengineers.com)



# BID SUMMARY

**BID: 2022-06 Fuel Oil Bid**

AWARDED TO: *CN BROWN*

DATE BIDS OPEN: April 28, 2022 @ 2:00pm

AWARD DATE: *4-29-22*

CERTIFIED BY: *Pamela E. Laflamme*  
 Pamela E. Laflamme, Interim City Manager

## SUMMARY OF BIDDERS

Contractor	Bid amount	Rank
<i>CN BROWN</i>	<i>BULK → option 1 \$ 3.309 / gal.</i>	
	<i>option 2 \$ 0.1325 / gal.</i>	
	<i>Local → option 1 \$ 3.439 / gal.</i>	
	<i>option 2 \$ 0.257 / gal.</i>	

Bid Opening Attendees: (Please sign below)

<i>Danielle Rioux</i>			
<i>Pamela E. Laflamme</i>			



# BID SUMMARY

**BID:** 2022-07 Local Delivery Propane Bid

AWARDED TO: *CN Brown*

DATE BIDS OPEN: April 28, 2022 @ 2:15pm

AWARD DATE: *4-29-22*

CERTIFIED BY: *Pamela E. Laflamme*

Pamela E. Laflamme, Interim City Manager

## SUMMARY OF BIDDERS

Contractor	Bid amount	Rank
<i>CN BROWN</i>	<i>Local Delivery option 1 \$1.969/gal.</i>	
	<i>FIXED option 2 \$0.4292/gal.</i>	
	<i>\$1.280625 base price</i>	

**Bid Opening Attendees: (Please sign below)**

<i>Danielle Rioux</i>			
<i>Pamela E. Laflamme</i>			

# BERLIN FIRE DEPARTMENT

263 Main Street Berlin, New Hampshire 03570  
Business (603)752-3135 Fax (603)752-8583



## FIRE CHIEFS REPORT

March / April 2022

1. **Budget**
  - Nothing to report .
2. **Grants**
  - AFG grant closed. – **Still waiting to hear**
  - Locality Equipment Purchase Program – Cardiac Monitor for the Fire Department. – **Approved and on order**
3. **Fire Prevention**
  - 72 inspections / follow ups / reports / investigations (March)
  - 112 inspections / follow ups / reports / investigations (April)
4. **Run report**
  - 98 calls for service for January (see attached)
5. **Apparatus**
  - Engine 1 – Currently out of service for a brake issue. 132 hours out of service for March / April
  - Engine 2 – In service
  - Engine 3 – Remains out of service
  - Engine 4 – Was out of service for 100 hours (Alternator, on spots) In service now.
  - Tanker 1 – In service
  - Ladder 1 – In service, Was out of service for 34.4 hours (Hydraulic Leak)
  - Chiefs car – Was out of service for 55 hours (Sensors, Key issue, fuel fill tube) in service now.
  - Asst. Chief car – In service, Was out of service for 28 hours (Summer tires, Starter issue, Exhaust issue)
  - UTV – In service had tracks removed and tire put on.
6. **Personnel**
  - Full staffing,
7. **Training**
  - Firefighters Hallgren and Jacques have 1 class left to finish their Instructor 1
  - Berlin Fire hosted a Search and Rescue class which was taught by N.H. Fish and Game. Approximately 20 Firefighters from the mutual aid attended.
8. **Building**
  - Boiler replacement almost completed. Still no heat upstairs, Heat fixed in the apparatus bays after electrical work completed by Vallencourt Electric.
  - Still waiting to hear when the Tower roof will be repaired.
  - Annex building roof leaking very badly, still no access to the second floor.

# **BERLIN FIRE DEPARTMENT**

263 Main Street Berlin, New Hampshire 03570  
Business (603)752-3135 Fax (603)752-8583



## 9. **EMS**

- Continuing to work with Berlin EMS on medical calls, See attachment for their run totals.

Submitted by,

***James Watkins***

James Watkins  
Fire Chief



# Berlin Fire Department

Berlin, NH

This report was generated on 5/2/2022 1:51:48 PM



## Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 04/01/2022 | End Date: 04/30/2022

INCIDENT TYPE	# INCIDENTS
141 - Forest, woods or wildland fire	1
311 - Medical assist, assist EMS crew	26
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	5
324 - Motor vehicle accident with no injuries.	1
381 - Rescue or EMS standby	33
400 - Hazardous condition, other	1
424 - Carbon monoxide incident	2
440 - Electrical wiring/equipment problem, other	2
444 - Power line down	2
451 - Biological hazard, confirmed or suspected	1
462 - Aircraft standby	2
463 - Vehicle accident, general cleanup	1
500 - Service Call, other	1
522 - Water or steam leak	1
531 - Smoke or odor removal	1
542 - Animal rescue	1
550 - Public service assistance, other	1
553 - Public service	2
554 - Assist invalid	1
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
671 - HazMat release investigation w/no HazMat	1
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
911 - Citizen complaint	2
<b>Total Incidents</b>	<b>98</b>

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



emergencyreporting.com

Doc Id: 1673

Page # 1 of 1

	Emergent Calls							Transfers		
	Berlin	Dummer	Errol	Gorham	Milan	Shelburne	Randolph	IFT LONG	LOCAL	NO TRANS
21-Jan	104			1	1			26	25	34
21-Feb	80				3			25	28	26
21-Mar	80			1	4			17	29	28
21-Apr	85				3			19	35	32
21-May	94	3	1		3			25	18	26
21-Jun	96	2			1			28	30	18
21-Jul	73			1	3			43	25	21
21-Aug	77			4	2			34	18	23
21-Sep	110	1			6			25	26	21
21-Oct	65				4			26	11	32
21-Nov	97				3	1		28	16	47
21-Dec	108	1		2	3			36	25	28
	1069	7	1	9	36			332	286	336

	Emergent Calls							Transfers		
	Berlin	Dummer	Errol	Gorham	Milan	Shelburne	Randolph	IFT LONG	LOCAL	NO TRANS
22-Jan	84	1		1	5			30	18	36
22-Feb	107	2		1	2			54	23	16
22-Mar	91	1			3			49	26	24
22-Apr	65			1	3			51	24	26
22-May										
22-Jun										
22-Jul										
22-Aug										
22-Sep										
22-Oct										
22-Nov										
22-Dec										
	347	4	0	3	13	0	0	184	91	102