

City of Berlin, NH

Office of the City Manager

CITY MANAGER'S REPORT

8-1-2022



1. The sidewalk tractor bid opening was on July 20th. Only one bid was received from Equipment East.
2. The City received information relating to the Bridge Aid and Additional Highway Block Grant funds – Berlin will receive \$520,325 in Bridge Aid and \$194,875 in Additional Highway Block Grant Aid.
3. The City has been advised that the State Revolving Fund grant recently applied for is 11th in the funding order – this application was to continue I&I work on the sewer system. The total amount of this phase is \$1.3mm of which \$390,000 will be forgiven upon completion.
4. Riverwalk is on schedule and proceeding well – no major issues have been encountered. The only holdup will be for some items that were ordered and have some lead time.
5. Line painting is now scheduled for August 4.
6. Attached please find the BWW – Municipal Water Usage from April 1, 2022 to July 1, 2022 (August 2022 Billing Quarter).
7. The leachate processing agreement between the City and AVRRD requires a 10-year renewal and discussion. A meeting was held with Sharon Gauthier from AVRRD to discuss same. Initial review shows that there are few issues needing addressing or adjustment. One item needing study by both parties is the handling and processing of PFAS and PFOA that is in the leachate.
8. The Chamber has requested assistance (as it has in the past) from the City to facilitate the “Journey to Jericho” jamboree – all assistance items have been scheduled and or performed as of this report.
9. A new internal policy addressing the use of the city credit card has been enacted. The goal of this policy is to ensure that financial internal controls are maintained.



BERLIN WATER WORKS

OFFICE OF THE WATER COMMISSION
55 Willow Street, Berlin, NH

PLEASE ADDRESS REPLY TO:
55 Willow Street
Berlin, NH 03570-1883
Tel: 603-752-1677
Fax: 603-752-3055

August 1, 2022

Honorable Mayor, City Council & City Manager
City of Berlin
168 Main Street
Berlin, NH 03570

RE: MUNICIPAL WATER USE

Dear Honorable Mayor, City Council & City Manager:

Attached is the municipal water use and representative charges for the period of April 1, 2022 to July 1, 2022 which represents our August 2022 Billing Quarter.

This is being provided for your information and consideration.

Sincerely,

A handwritten signature in black ink that reads "Craig P. Carrigan".

Craig P. Carrigan
Superintendent

cc: Finance Director
City Manager

MUNICIPAL WATER

Usage from: 04/01/2022 to 07/01/2022

	<u>LOCATION</u>		<u>USAGE IN CUBIC FEET</u>	<u>WATER CHARGES</u>	<u>ASSESSMENT CHARGES</u>
Acct #:	SCHOOL FACILITIES:				
16535001	High School		66,800	\$ 1,219.41	\$2,013.00
16520001	Jr. High - State St.		10,700	\$ 236.54	\$330.00
16530001	Jr. High - Pine St.		400	\$ 30.00	\$27.00
16525001	Marston School		1,200	\$ 45.84	\$45.00
16855001	Brown School		-	\$ -	\$27.00
	SUB TOTAL		79,100	1,531.79	2,442.00
	CITY FACILITIES:				
16560001	City Hall		1,800	\$ 60.54	\$ 63.00
16580001	Library		300	\$ 30.00	\$ 27.00
16575001	Fire Station		10,500	\$ 232.68	\$ 324.00
15505501	BIDPA - 145 Main St - Park		4,100	\$ 107.97	\$ 132.00
15510002	BIDPA - 121 Main St (added Jan 2013)		OFF	\$ -	\$ 27.00
15395001	Coos County Court House(added 12/2/13)		OFF	\$ -	\$ 27.00
16550001	Police & Recreation		7,500	\$ 174.78	\$ 234.00
2898503	Recreation Storage - Gilbert Street 8/19/15		200	\$ 30.00	\$ 27.00
16545001	Public Works Facility		4,280	\$ 112.05	\$ 138.00
16565001	Waste Water Plant		32,100	\$ 630.75	\$ 972.00
16570001	Watson St. Pump Stations		46,500	\$ 882.43	\$ 1,404.00
16540001	Memorial Field - Portland St		122,500	\$ 2,144.03	\$ 3,684.00
11138001	Sewer Pump Station 89 E. Milan Rd		9,300	\$ 209.52	\$ 288.00
14274001	Central Playground Bathroom added 10/15		300	\$ 30.00	\$ 27.00
	Jericho Rd Wastewater Pump Station		flat rate	\$ 40.56	\$ 39.00
	Armory Wastewater Pump Station		flat rate	\$ 40.56	\$ 39.00
16500001	Shelby St. Wastewater Pump Station		-	\$ -	\$ 27.00
16505001	Napert Village Wastewater Pump Station		-	\$ -	\$ 27.00
	Recreation Rinks, etc.		flat rate	\$ 40.56	\$ 39.00
16510001	Recreation - River Street		flat rate	\$ 40.56	\$ 39.00
16515001	BWW Office		500	\$ 30.00	\$ 27.00
	BWW Red Garage		500	\$ 30.00	\$ 27.00
	SUB TOTAL		240,380	\$ 4,866.99	\$ 7,638.00
	City Hydrants		flat rate	\$ 27,000.04	\$ 48,604.50
			319,480	\$ 33,398.82	\$ 58,684.50
TOTAL DUE					\$ 92,083.32