

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 8/16/2021
Re: City Manager's Report

1. Attached is the property transfer list for July 2021.
2. The City's tax card database is now online and open/available to everyone. <http://gis.vgsi.com/berlinnh/Default.aspx>. There currently is not a link on the City website. It will be included on the City's homepage which is currently being updated and should be live in a couple weeks.
3. Attached please find the BWB – Municipal Water Usage from April 1, 2021 to July 2, 2021 (August 2021 Billing Quarter).
4. A preconstruction meeting for this project was held on August 16, 2021.
 - The bridge will be closed from about August 23rd until mid-October.
 - Vehicular traffic will have to use either the Cleveland Bridge or Twelfth Street Bridge to cross the river.
 - The span that will be worked on is the western span near City Hall. This span will be closed to pedestrian traffic.
 - It is our intent that pedestrians or people parking in the Tondreau lot can walk over the walkway near Toni's Pizza to get to Main St.

The contractor, RM Piper, will be utilizing message boards and signage as needed to direct traffic.

5. As planned, we recently migrated to a new server which involved several changes including migration to MS Office 2019. I'd like to thank Pam Laflamme for dedication in making this upgrade happen. I'd also like to thank the staff for patience in working on the system during the migration.
6. On a related note, the City currently has an RFP out for Computer Technology Services due on August 24, 2021.
7. Also, the Finance Director is currently working on an RFP for finance software packages to replace the expiring Munismart Software the City currently runs.
8. The Structural Reinforcement of the Fire Station Floor project is currently out to bid with bids due on September 2, 2021.



BERLIN WATER WORKS

OFFICE OF THE WATER COMMISSION
55 Willow Street, Berlin, NH

PLEASE ADDRESS REPLY TO:
55 Willow Street
Berlin, NH 03570-1883
Tel: 603-752-1677
Fax: 603-752-3055

August 1, 2021

Honorable Mayor, City Council & City Manager
City of Berlin
168 Main Street
Berlin, NH 03570

RE: MUNICIPAL WATER USE

Dear Honorable Mayor, City Council & City Manager:

Attached is the municipal water use and representative charges for the period of April 1, 2021 to July 2, 2021, which represents our August 2021 Billing Quarter.

This is being provided for your information and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Craig P. Carrigan".

Craig P. Carrigan
Superintendent

cc: Finance Director
Jim Wheeler

MUNICIPAL WATER

Usage from: 04/01/2021 to 07/02/2021

<u>LOCATION</u>	<u>USAGE IN CUBIC FEET</u>	<u>WATER CHARGES</u>	<u>ASSESSMENT CHARGES</u>
SCHOOL FACILITIES:			
High School	46,100	\$ 875.79	\$1,392.00
Jr. High - State St.	13,200	\$ 284.79	\$405.00
Jr. High - Pine St.	400	\$ 30.00	\$27.00
Marston School	900	\$ 37.92	\$36.00
Brown School	200	\$ 30.00	\$27.00
SUB TOTAL	60,800	1,258.50	1,887.00
CITY FACILITIES:			
City Hall	1,900	\$ 62.61	\$ 66.00
Library	300	\$ 30.00	\$ 27.00
Fire Station	11,300	\$ 248.12	\$ 348.00
BIDPA - 145 Main St - Park	-	\$ -	\$ 27.00
BIDPA - 121 Main St (added Jan 2013)	OFF	\$ -	\$ 27.00
Coos County Court House(added 12/2/13)	OFF	\$ -	\$ 27.00
Police & Recreation	12,500	\$ 271.28	\$ 384.00
Recreation Storage - Gilbert Street 8/19/15	400	\$ 30.00	\$ 27.00
Public Works Facility	8,000	\$ 184.43	\$ 249.00
Waste Water Plant	4,587	\$ 118.11	\$ 147.00
Watson St. Pump Stations	17,300	\$ 248.12	\$ 348.00
Memorial Field - Portland St	40,700	\$ 786.15	\$ 1,230.00
Sewer Pump Station 89 E. Milan Rd	19,900	\$ 408.71	\$ 606.00
Central Playground Bathroom added 10/15	-	\$ -	\$ 27.00
Jericho Rd Wastewater Pump Station	flat rate	\$ 40.56	\$ 39.00
Armory Wastewater Pump Station	flat rate	\$ 40.56	\$ 39.00
Shelby St. Wastewater Pump Station	-	\$ -	\$ 27.00
Napert Village Wastewater Pump Station	-	\$ -	\$ 27.00
Recreation Rinks, etc.	flat rate	\$ 40.56	\$ 39.00
Recreation - River Street	flat rate	\$ 40.56	\$ 39.00
SUB TOTAL	116,887	\$ 2,549.77	\$ 3,750.00
City Hydrants	flat rate	\$ 27,000.04	\$ 48,604.50
SUB TOTAL	177,687	\$ 30,808.31	\$ 54,241.50
TOTAL DUE			\$ 85,049.81