

# City of Berlin, NH

Office of the City Manager

## CITY MANAGER'S REPORT

1-17-2023



1. Attached is the Fire Chief's December report, the Monthly Incident Report and the EMS call volume report.
2. We had another snow / rain event on Friday, it appears that we fared better this time – staff did spend a lot of time before and during the storm making sure basins were clear, brooks were running and ponding in the roads was kept to a minimum.
3. The budget process is beginning – Finance will be sending out directives as to the amounts for various line items such as fuel, NHRS, health insurance and others. My question to the Council – is there any specific direction that should be offered? It has been stated prior that this office will be focusing on all line items to ensure the necessity and amount of each item – the goal being that some efficiencies can be gained by a “fresh look”. Overall, my recommendation on budget would be that we should continue to deliver the services and programs we currently do, without adding any new services or programs or increasing the scope of said services.
4. We continue with training at various departments – this week the sewer crew will be trained in structure and pipeline assessment. This will allow staff to analyze and report the condition of our underground assets for both sewer and stormwater in an “industry standard” format. With the addition of the new camera this initiative will be a successful one.
5. The Capital Improvement Program is almost presentation ready – it is expected that the council will get a look at it prior to the next council meeting – the step after that will be to present it to the Planning Board.
6. Staff has been working at the Public Works facility readying the area for the salt shed project. It is planned that the project will begin in the spring. The acceptance of the funds from the county for this project will appear on a future agenda.
7. The City Hall chairlift has reached the end of its life. Prices are being sought for a replacement.

# BERLIN FIRE DEPARTMENT

263 Main Street Berlin, New Hampshire 03570  
Business (603)752-3135 Fax (603)752-8583



## FIRE CHIEFS REPORT

December 2022

1. **Budget**
  - Nothing to report
2. **Grants**
  - Cascade denied from FEMA
  - Closing out 2019 AFG grant (SCBA's)
  - 2022 AFG grants opening in January – Driver class required by FEMA
  - Assisting Chief Buteau with HSEM grant
3. **Fire Prevention**
  - 48 inspections / follow ups / reports / investigations
4. **Run report**
  - 152 calls for service for December (see attached) (67 Storm related)
5. **Apparatus**
  - Engine 1 – In service was out of service for 8.5 hours
  - Engine 2 – In service.
  - Engine 3 – Remains out of service
  - Engine 4 – In service out of service 87
  - Tanker 1 – In service
  - Ladder 1 – In service, out of service 8 hours
  - Chiefs car – In service
  - Asst. Chief car – In service
  - Pick up – In service
  - UTV – In service
6. **Personnel**
  - Nothing to report
7. **Training**
  - Nothing to report
8. **Building**
  - Annex building roof leaking very badly, still no access to the second floor. Heat now is working.
9. **EMS**
  - See Berlin EMS statistics

Submitted by,  
James Watkins  
Fire Chief

# Berlin Fire Department

Berlin, NH

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## Count of Incidents by Incident Type for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Sort By: IncidentType | Start Date: 12/01/2022 | End Date: 12/31/2022

INCIDENT TYPE	# INCIDENTS
117 - Commercial Compactor fire, confined to rubbish	1
142 - Brush or brush-and-grass mixture fire	1
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	23
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	10
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	1
352 - Extrication of victim(s) from vehicle	1
355 - Confined space rescue	1
356 - High-angle rescue	1
360 - Water & ice-related rescue, other	1
400 - Hazardous condition, other	4
411 - Gasoline or other flammable liquid spill	1
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	5
461 - Building or structure weakened or collapsed	2
462 - Aircraft standby	5
463 - Vehicle accident, general cleanup	1
510 - Person in distress, other	1
511 - Lock-out	2
520 - Water problem, other	17
521 - Water evacuation	13
522 - Water or steam leak	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	1
553 - Public service	5
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
712 - Direct tie to FD, malicious false alarm	3
730 - System malfunction, other	2
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	2
740 - Unintentional transmission of alarm, other	3
743 - Smoke detector activation, no fire - unintentional	4
744 - Detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



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800 - Severe weather or natural disaster, other	4
812 - Flood assessment	24

**Total Incidents**

**152**

This report displays Incidents by Incident type for the selected Incident Status (es) and chosen date range. Nemsis 2 & 3 Incidents Included.



	Emergent Calls							Transfers		
	Berlin	Dummer	Errol	Gorham	Milan	Shelburne	Randolph	IFT LONG	LOCAL	NO TRANS
21-Jan	104			1	1			26	25	34
21-Feb	80				3			25	28	26
21-Mar	80			1	4			17	29	28
21-Apr	85				3			19	35	32
21-May	94	3	1		3			25	18	26
21-Jun	96	2			1			28	30	18
21-Jul	73			1	3			43	25	21
21-Aug	77			4	2			34	18	23
21-Sep	110	1			6			25	26	21
21-Oct	65				4			26	11	32
21-Nov	97				3	1		28	16	47
21-Dec	108	1		2	3			36	25	28
	1069	7	1	9	36			332	286	336

	Emergent Calls							Transfers		
	Berlin	Dummer	Errol	Gorham	Milan	Shelburne	Randolph	IFT LONG	LOCAL	NO TRANS
22-Jan	84	1		1	5			30	18	36
22-Feb	107	2		1	2			42	23	17
22-Mar	88	1			3			36	26	25
22-Apr	64			1	3			37	24	36
22-May	67	1			4	1		43	19	25
22-Jun	83				7			39	18	40
22-Jul	89	3			5			45	22	33
22-Aug	80	1			7			54	13	38
22-Sep	106				8			47	19	41
22-Oct	90	1			2	1		41	22	36
22-Nov	69			1	3			36	21	36
22-Dec	77			2			2	24	15	30
	1004	10	0	6	49	2	2	474	240	393